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| **VCPD \_\_\_\_\_\_\_ Regional Governance Meeting Summary** **Location: Time: Date:** **Team Members Present:**   **Team Members Absent:**  **Team Roles:**  Facilitator: Recorder: Timekeeper:   **Celebrations:**   **Announcements:**    **Agenda Items:**     |
| **Issue Discussed and Task:**   **Person(s) Responsible:** **Date Due:**  |
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| **Issue Discussed and Task**:  **Person(s) Responsible**: **Date Due**:   |
| **Next Meeting Date, Time, Location:** **Carryover Agenda Items:**  |