|  |
| --- |
| **VCPD \_\_\_\_\_\_\_ Regional Governance Meeting Summary**    **Location: Time: Date:**    **Team Members Present:**    **Team Members Absent:**      **Team Roles:**  Facilitator: Recorder: Timekeeper:      **Celebrations:**        **Announcements:**        **Agenda Items:**       |
| **Issue Discussed and Task:**      **Person(s) Responsible:**  **Date Due:** |
| **Issue Discussed and Task**:    **Person(s) Responsible**:  **Date Due**: |
| **Issue Discussed and Task**:    **Person(s) Responsible**:  **Date Due**: |
| **Issue Discussed and Task**:    **Person(s) Responsible**:  **Date Due**: |
| **Next Meeting Date, Time, Location:**    **Carryover Agenda Items:** |